

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
REGULAR WORK SESSION  
MONDAY, MAY 1, 2017  
6:00P.M.**

**1. OPENING**

**1.1.1 Call to Order**

Council President Yeargin called the meeting to order at 6:07p.m.

**1.1.2 Roll Call**

Present: Mayor Eugene Grant, Councilmember Charl Jones, Councilmember Lamar Maxwell (Late), Councilmember Shireka McCarthy, Councilmember Kelly Porter, Councilmember Gloria Sistrunk, Councilmember Aretha Stephenson (Late), Councilmember Reveral Yeargin

Staff: Robert L. Ashton, City Treasurer, Dashaun N. Lanham, City Clerk, Jeannelle B. Wallace, City Administrator

**1.1.3 Invocation and Pledge of Allegiance:**

The invocation was given by Mayor Grant

**1.1.4. Approval of Agenda**

It was motioned by Councilmember Sistrunk and seconded by Councilmember Jones to approve the agenda with amendments. The agenda was unanimously approved by the City Council.

**2. PRESENTATIONS:**

**2.1. Proposed Strategic Plan**

- Ms. Rhim reviewed the Strategic Plan with the Mayor and City Council. The City Council made a few revisions in the plan.

**2.2. FY2018 Proposed Budget Changes Review**

- Mr. Ashton provided the City Council with a highlights of Proposed Budgeting for Outcomes Budget for the Fiscal Year 2017-2018 changes.

**3. REPORTS:**

- **3.1.** Mrs. Wallace stated that the City has filed a claim with LGIT for the playground on Seat Pleasant Dr.

- Spoke with SHA Deputy District Engineer regarding lot maintenance issues and requested that they have representative attend a public meeting to discuss the traffic concerns of City Residents. The Director of Public Works will be coordinating the meeting time.
- Continuing to communications with State Highway Administration, Board of Education and Office of Central Services regarding the lot maintenance. SHA has requested that the city establish an MOU with them for the City to continue with the maintenance for a reimbursement of \$1,500 per year. This is there maximum amount that are willing to reimburse the city. The administration is still working on a resolution with the other agencies.
- The Verizon issues – daily on-going conference calls, telephone and electronic communications with Verizon and Adtran regarding connectivity and non-service issues including billing disputes.
- Personnel Manual has been revised for council consideration and has been reviewed by the City attorney and the Human Resources Director.

### **3.3. City Council Committee Reports**

- The City Council did not have any committee reports for the month of May.

## **4. LEGISLATION**

### **4.1. Ordinance O-17-19 Amendment of Chapter 107-Licensing 1<sup>st</sup> Reading.**

- Ordinance O-17-19 Amendment of Chapter 107-Licensing was introduced by the City Council and read by the City Clerk on Monday, May 1, 2017.

## **5. UNFINISHED BUSINESS**

### **5.1. Final Review of Personnel Rules and Regulations Manual Recommendation**

- The City Council recommended the removal of Columbus Day and to provide the employees with two personal days.

### **5.2. Update pm USDA Loan/Loan Process**

- Mayor Grant stated that there's a new Acting Regional Director for USDA and that Mr. Ayu has met with them. They have a new architect, whose moving his office and we are waiting on them. The loan for USDA is fully approved and the draft closing documents are complete. We are awaiting on the architect and USDA to give us the final approval to move forward.

## **6. NEW BUSINESS:**

### **6.1. Public Works Tractor Replacement**

- The City Council approved the request to purchase the new Tractor and repair the existing tractor.
- It was motioned by Councilmember Sistrunk and seconded by Councilmember Jones to approve the purchase of new tractor for \$9,400 from line item 10-5950. The motion carried and was unanimously approved.
- It was motioned by Councilmember Porter and seconded by Councilmember Sistrunk to approve the repair of the existing tractor. The motion carried.
- FOR: Jones, McCarthy, Porter, Sistrunk and Yeargin
- ABSTAIN: Maxwell
- AGAINST: Stephenson

#### **6.2. Approval of Contract for Feasibility Study and Project Manager**

- Mayor Grant stated that the Feasibility Study is being conducted for the innovation village and the project manager will be overseeing the IOC.
- It was motioned by Councilmember Maxwell and seconded by Councilmember Porter to approve Feasibility Study and the Project Manager for the IOC from line items 10-6016 and 10-6018. The motion carried.
- FOR: Jones, Maxwell, McCarthy, Porter, Sistrunk and Yeargin
- AGAINST: None
- ABSTAIN: Stephenson

#### **6.3. Approval of Public Relations Manager**

- Mayor Grant stated that the Public Relations firm will assist the City is fundraising and branding efforts for the City.  
It was motioned by Councilmember Maxwell and seconded by Councilmember Jones to approve the Public Relations Firm for Seat Pleasant. The motion carried.  
FOR: Jones, Maxwell, Porter, Sistrunk and Yeargin  
AGAINST: McCarthy and Stephenson

#### **6.4. Seat Pleasant Bumper Sticker**

- Council President Yeargin recommended for the City to consider a bumper sticker to brand the city.

#### **6.5. Public Safety Award Banquet**

- Councilmember Sistrunk stated that the Seat Pleasant Police Department will be hold an Awards Banquet Ceremony on June 23, 2017. They would like for the City Council to purchase or donate monies for a table.

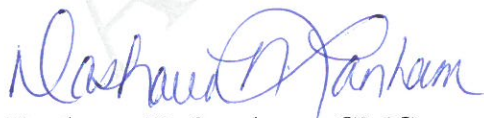
- It was motioned by Councilmember Sistrunk and seconded by Councilmember Maxwell the City Council will have the option to provide a table for the Public Safety Award Gala from the Council's Ward Events for \$300.00. The motion carried and was unanimously approved.
- Mayor Grant announced that the City will be doing an honorary signing with IBM at the Smart Cities Week Conference in Santa Clara, CA. We will have a signing ceremony with IBM in DC for the Council and Staff to participate.

## **7 ANNOUNCEMENTS**

- 7.1. **Seat Pleasant Day, Saturday, May 6, 2017, Parade from Birchleaf Park at 11:00a.m., Seat Pleasant Elementary School Grounds, 6411 G St., Seat Pleasant, MD Activities begin at 12:00p.m.**
- 7.2. **Public Session, Monday, May 8, 2017, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.3. **Special Session, Monday, May 15, 2017, Seat Pleasant City Hall-Council Chambers at 6:30p.m.**
- 7.4. **City Wide Clean-Up, Saturday, May 20, 2017 Ward I & Ward II from 7:30a.m.-3:00p.m.**
- 7.4. **Ward III Prayer Breakfast, Saturday, June 3, 2017, Seat Pleasant Activity Center from 11:00a.m.-2:00p.m.**
- 7.5. **Regular Work Session, Monday, June 5, 2017, Seat Pleasant City Hall-Council Chambers at 6:00p.m.**
- 7.6. **Ward V Monthly Meeting, Monday, June 12, 2017, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD at 10:00a.m.**
- 7.7. **Public Session, Monday, June 12, 2017, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.8. **Public Safety Award Banquet, Jericho City of Praise, Friday, June 23, 2017 at 6:00p.m.**

**ADJOURN**-The meeting was adjourned at 10:19p.m.

Submitted by,



Dashaun N. Lanham, CMC  
City Clerk